

The Pearisburg Town Council met in Regular Session on July 8, 2014 at 7:30 p.m. at the Pearisburg Town Hall. Present for the Meeting were: Mayor Dickerson; Council Members Munsey, Williams, Harrell, Eaton, and Clark; Town Manager Vittum; Town Attorney Hartley; Chief Martin ; Town Engineer Tawney and Town Clerk Harless. Also present was Gerry Clark, Barbara Stafford, and Paul and Judy Stafford citizens; Kevin Byrd of NRVPDC and Butch Mullins, Virginian Leader.

Councilman Williams led the pledge of allegiance.

Mayor Dickerson presented a Resolution from Town Council in memory of former Town Council Member Daniel Level. Accepting the Resolution were family members Paul and Judy Stafford.

Munsey made a motion to approve the June 10, 2014 Regular Council and June 24, 2014 Special Meeting minutes. Harrell seconded the motion. Voting yes: Mayor Dickerson; Council Members Munsey, Williams, Eaton, Harrell and Clark. The motion carried by a vote of 6 to 0.

Mayor Dickerson informed Gerry Clark that the town would get the tax assessments for his solar panels, a copy of the ordinance the County adopted and draft up a similar ordinance for Council to consider at a future meeting.

Kevin Byrd of the New River Valley Planning District Commission (PDC) addressed Council to present an annual update on the PDC. Over the past year the PDC has provided technical assistance for the Comprehensive Plan update, assisted in designing a Trail Community Map and Brochure, prepared a grant application and preliminary assessment on behalf of the Town and County for two boat launch improvements, and conducted Safe Route to School Travel Plan and Grant Application for Macy McClaugherty Elementary.

Council approved the following Consent Items and Reports: Police, Finance, Library, Recreation, Building Permit, Manager, Water and Fire for June 2014.

Harrell reported on the Public Safety Committee. She reported that Paul Vinson was off due to an injury, the police department dealt with a fatal accident on US 460 in Bluff City and the Chief has returned to full duty from administrative leave. There were no recommendations.

Munsey reported on the Property and Recreation Committee. He reported that Town Staff had met with County staff at Whitt-Riverbend Park to discuss the placement of a boat landing. They felt the gate would need to be moved back to allow for vehicles towing a boat to turn. He stated that Public Works employees have been weeding and mulching around the playground equipment and putting fresh paint on all the equipment as well. Staff has repaired leaks at the Community Center and Library buildings. Eaton asked if the new parking area where the gate will be moved back at Whitt-Riverbend will be graveled. Tawney stated that the County hopes to have enough funding to pave the new parking area. There were no recommendations.

Eaton reported on the Finance Committee. She reported that the Financial Report was approved and it was noted that the revenue exceeded expenditures by \$240,000 with half of that being the paving work currently underway.

The Committee made a recommendation that Council approve Budget Amendment 2014-04. Voting yes: Mayor Dickerson, Munsey, Williams, Eaton, Harrell, Journell and Clark. The recommendation carried by a vote of 6 to 0.

BUDGET AMENDMENT FY 2013-2014 -- 04				
REVENUE		Current Budget	New Amount	Difference
100370.7410	FEMA REIMBURSEMENT	\$0.00	\$ 15,256.00	\$ 15,256.00
				TOTAL \$ 15,256.00
EXPENDITURES		Current Budget	New Amount	Difference
		\$0.00	# \$ -	TOTAL \$ -
		Revenue	Expenditures	Difference
Current		\$ 4,752,762.00	\$ 4,763,278.00	\$ (10,516.00)
Amended		\$ 15,256.00	\$ -	\$ 15,256.00
Total		\$ 4,768,018.00	\$ 4,763,278.00	\$ 4,740.00

For Council Action on July 8, 2014

The Committee made a recommendation that Council approve Budget Amendment 2015-01. Voting yes: Mayor Dickerson, Munsey, Williams, Eaton, Harrell, Journell and Clark. The recommendation carried by a vote of 6 to 0.

BUDGET AMENDMENT FY 2014-2015+01

REVENUE		Current Budget	New Amount	Difference
100340.4710	FIRE GRANT	\$0.00	\$ 1,500.00	\$ 1,500.00
100340.9800	VDOT REVENUE SHARING	\$60,000.00	\$ 120,000.00	\$ 60,000.00
<b>TOTAL</b>				<b>\$ 61,500.00</b>
EXPENDITURES		Current Budget	New Amount	Difference
1016007300	FIRE EQUIPMENT	\$16,250.00	\$ 17,750.00	\$ 1,500.00
1050001801	VDOT REVENUE SHARING	\$60,000.00	\$ 120,000.00	\$ 60,000.00
1050001802	PAVING CONTRACT	\$60,000.00	\$ 120,000.00	\$ 60,000.00
		\$0.00	\$ -	\$ -
<b>TOTAL</b>				<b>\$ 121,500.00</b>
Current		Revenue	Expenditures	Difference
Amended		\$ 4,768,018.00	\$ 4,763,278.00	\$ 4,740.00
Total		\$ 61,500.00	\$ 121,500.00	\$ (60,000.00)
		\$ 4,829,518.00	\$ 4,884,778.00	\$ (55,260.00)

For Council Action on JULY 08, 2014

The Committee made a recommendation that Council approve the following incentive policy on Shelton Place.



## TOWN OF PEARISBURG

112 TAZEWELL ST.  
PEARISBURG, VIRGINIA 24134

Robert L. Dickerson  
*Mayor*

Council:  
Colin Munsey  
*Vice-Mayor*  
Jimmie R. Williams  
Kristi Eaton  
Judy R. Harrell  
Susie Journell  
Cathy Clark

Kenneth F. Vittum  
*Town Manager*  
kvittum@pearisburg.org

Rick C. Tawney  
*Town Engineer/Public  
Works Director*

Wie C. Martin  
*Chief of Police*

Lorrie A. Mitchell  
*Finance Director*

Regina H. Harless  
*Town Clerk*

Anthony C. Myers  
*Recreation Director*

Birdie Moyer  
*Librarian*

Rodney F. Wilson  
*Building Official*

TO: Mayor Dickerson and Town Council

FROM: Kenneth Vittum, Town Manager *KFV*

RE: Budget Amendment 15-01

DATE: July 3, 2014

Due to delays in getting the contractor on site and working on the FY14 Paving Contract work was not begun until after July 1, 2014. The funds for this work were included in the FY14 Budget and will need to be re-appropriated into the FY15 Budget. Unfortunately this means that the just passed budget needs to be amended to reflect this delayed contractual work. While making this change I am also including revenue and expenditure adjustments to reflect a \$1500 grant awarded to the Fire Department for certain equipment. This award was made in mid-June after the budget process had pretty much been completed.

Thank you for your attention to this and I hope the next budget amendment will be much further down the road. Please let me know if you have any questions.

Vittum stated that he had met with Terra Lockley of Virginia Community Development Corporation (VCDC). He indicated that she felt it would be better to do one-year leases instead of three-year leases. He reminded Council of the Town agreement to guarantee the commercial space rents for twenty years which ends in 2021. The Town needs to help fill the vacancy. Clark stated that advertising would help promote the space. Vittum stated the housing people are cleaning it up and getting it ready for rental. There have been a couple of interested parties and by offering incentives it helps reduce the cost to the Town. The rent is more than other downtown properties and this will help make them more comparable. The Town committed to waive five years on property taxes that ends 2015 and ten years on commercial spaces. Munsey wanted to clarify his understanding of the agreement. He stated that if someone falls back on their agreements and does not pay then the Town has to pay. Hartley stated that we need to encourage credit checks and personal guarantees. If they expect Town to pay on default lease they should get them to sign such a lease. The Town may want to be more pro-active when the lease is done. Voting yes: Mayor Dickerson, Munsey, Williams, Eaton, Harrell, Journell and Clark. The recommendation carried by a vote of 6 to 0.

Williams reported on the Public Works Committee. He stated that the water loss for May was 35.51%. He stated that an estimate for the hydraulic analysis concerning the Bluff City Bypass was reviewed by the Committee and was agreed to be a good idea. Paving should be completed by the end of the week. The Committee felt that full Council should make any decisions on the Medical Office Building (MOB). Council agreed that more detailed information on the PUD was needed before they could make any decision.

The Committee made a recommendation that Council accept the quote from Anderson and Associates in the amount of \$5,040 to perform the hydraulic analysis on the Bluff City Bypass. Voting yes: Mayor Dickerson, Munsey, Williams, Eaton, Harrell, Journell and Clark. The recommendation carried by a vote of 7 to 0.

Vittum reported that staff had met with Spectrum Design about potential renovations to the Pearisburg Community Center. Spectrum reported they are working with Community Housing Partners (CHP) on the potential of using tax credits. It would require the building get listed on the state and federal registries. He stated that he had

contacted David Rose with Davenport to look at other options for funding the project. We had worked earlier with Davenport when we refinanced our debt last year.

Hartley wanted to remind Council of the obligations they would encounter in restoring the Community Center to keep its original integrity. Eaton commented that with the condition the building is currently in, would we really be increasing the potential of the facility. Hartley stated that Council should be sure where what they want to see before they make any commitments. Hartley wondered if a new building could be an option. He stated that historic cost renovations will drive up the construction cost.

Munsey made a motion that Council table any decision on the renovation of the Community Center until a later date. Williams seconded the motion. Voting yes: Mayor Dickerson, Munsey, Williams, Eaton, Harrell, Journell and Clark. The motion carried by a vote of 7 to 0.

Vittum reported that the Planning Project Dianne Dinger is working on is coming along well.

Vittum briefed Council on the Dogwood Farms PUD Revision for Lot 4. He wanted Council to review the PUD and give their initial reaction. He briefed them about the idea of a hotel, additional medical buildings and multi-family housing. He reported that the Planning Commission would feel more comfortable getting a more detailed proposal. Council agreed with the Planning Commission.

Tawney briefed Council on the Erosion and Sediment Control (E & S) Bond for Carilion Medical Office. He stated that the grass is growing now. Staff recommends the bond be released. Hartley asked if Tawney was completely satisfied. Tawney stated that the grass is not complete but slowly coming along due to the lack of rain. Hartley stated that as a rule if you have any reservations don't release the bond. Council agreed to wait another thirty days and look at the situation again.

Council briefly went over the retreat held earlier in June. Eaton asked after touring the facilities each month who should receive any concerns. Vittum stated they could forward them to him to address. Munsey stated that Recreation Director Myers and Jake Munsey are compiling a list for Tawney on the park facilities. Mayor Dickerson suggested Council keep their notes to go over with everyone at the next retreat. Munsey stated that after they have toured all the facilities they should decide when to have their retreat.

Council is still working on finding a volunteer to serve on the vacancy for the Parks and Recreation Advisory Council.

Hartley stated that he would draft an ordinance on the solar panels for Council to review and decide about adopting.

Mayor Dickerson reminded Council of the AT Cookout this Saturday, Intergovernmental Meeting Pearisburg is hosting on July 28<sup>th</sup> and FOIA Class in Tazewell on July 31<sup>st</sup>.

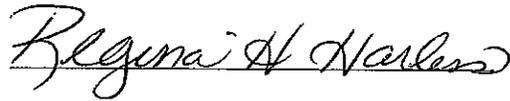
There being no further business the meeting was adjourned.

APPROVED:



Mayor Robert L. Dickerson

ATTEST:



Regina H. Harless, Town Clerk