

Pearisburg Town Council met in Regular Session on Tuesday, January 10, 2017 at 7:30 p.m. at the Pearisburg Municipal Building Council Chambers. Present for the meeting was Mayor Dickerson; Council Members Eaton, Williams, Harrell, Clark, Journell and Ballard; Town Attorney Hartley; Town Manager Meredith; Town Clerk Harless; Town Engineer Tawney; and Building Official Wilson. Also present was citizen Colin Munsey.

Mayor Dickerson presented former Vice-Mayor Colin Munsey on behalf of Council with a Resolution recognizing him for his outstanding service on Town Council.

Journell made a motion to approve and accept the Regular December 13, 2016 Council Minutes. Harrell seconded the motion. Voting yes: Mayor Dickerson; Council Members Eaton, Williams, Harrell, Clark, Journell and Ballard. The motion carried by a vote of 7 to 0.

Clark reported on the Public Safety Committee. Chief Stump informed the Committee that cold air was entering the bays at the Fire Hall through the ventilation system. Staff will have the Building Official check on the matter. The Police and Fire Annual Reports were approved. Chief Martin reported on recent events at the local branch of BB&T Bank.

The Committee recommended that Council approve a Proclamation for Police Appreciation Day. Voting Yes: Mayor Dickerson; Council Members Eaton, Williams, Harrell, Clark, Journell and Ballard. The recommendation carried by a vote of 7 to 0.

### **P R O C L A M A T I O N**

#### **LAW ENFORCEMENT APPRECIATION DAY – JANUARY 9, 2017**

**WHEREAS**, National Law Enforcement Appreciation Day is designated on January 9, 2017 in appreciation and support for the men and women serving as law enforcement officers throughout the country; and

**WHEREAS**, the Town of Pearisburg values the tremendous service of the men of the Pearisburg Police Department and neighboring agencies; and

**WHEREAS**, 7 men with the Pearisburg Police Department serve the community by providing services to public safety; and

**WHEREAS**, these officers not only protect our roads, schools, workplaces and homes but engage with the public through outreach initiatives that foster community spirit and support; and

**WHEREAS**, National Law Enforcement Appreciation Day is an opportunity to recognize and show our support for the Pearisburg Police Department, neighboring agencies and agencies nationwide.

**NOW, THEREFORE BE IT PROCLAIMED** that Pearisburg Town Council designates January 9, 2017, as Law Enforcement Appreciation Day and that the Town of Pearisburg will continue efforts to support our law enforcement and to promote, engage and educate citizens about their local law enforcement to encourage a strong sense of community.



Robert L. Dickerson, Mayor

Mayor Dickerson presented the Police Chief and Police Department with a Proclamation from Town Council recognizing Police Appreciation Day.

Journell reported on the Property and Recreation Committee. Eaton commented on the new lighting in the cafeteria and felt it was a big improvement. Eaton commended Recreation Director Martin on her detailed Revenue and Expenditures Recreation Report.

The Committee recommended that Council approve the request from the Girl Scouts to use the Community Center cafeteria every other month starting with February and allow them to do so at no charge. Voting Yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The recommendation carried by a vote of 7 to 0.

Harrell reported on the Finance Committee. The Committee discussed a budget amendment request and tabled the portion pertaining to the SERCAP Grant. They discussed the Community Center roof proposal and requested more information in regards to a pitch roof. Town Manager updated Council on the Rural Development potential financing for the UV/Sewer Project.

The Committee recommended Council abate Real Estate Taxes in the amount of \$1863.24 for Charles J. or Bobbie Skeens based on Disabled Veteran status. Voting Yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The recommendation carried by a vote of 7 to 0.

The Committee recommended Council waive an Electrical Permit Fee for the Christian Mission in the amount of \$40.00. Voting Yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The recommendation carried by a vote of 7 to 0.

The Committee recommended Council approve Budget Amendment 2016-2017-03. Voting Yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The recommendation carried by a vote of 7 to 0.

BUDGET AMENDMENT FY 2016-2017-03

REVENUE	Current Budget	New Amount	Difference
22.0600.0800 SRCAP Grant	\$ -	\$ 36,000.00	\$ 36,000.00
10.0360.6700 Contribution & Other	\$ 500.00	\$ 1,500.00	\$ 1,000.00
		Total	\$ 36,000.00

EXPENDITURES	Current Budget	New Amount	Difference
22.2100.9600 SRCAP Grant	\$ -	\$ 27,632.00	\$ 27,632.00
10.2600.9100 Swimming Pool Furniture	\$ 600.00	\$ 1,600.00	\$ 1,000.00
10.1500.2000 Parts & Repairs Equipment	\$ 4,500.00	\$ 7,175.00	\$ 2,675.00
		Total	\$ 31,307.00

	Revenue	Expenditures	Difference
Current	\$ 4,372,070.00	\$ 4,347,106.00	\$ 24,964.00
Amended	\$ 36,000.00	\$ 31,307.00	\$ 4,693.00
Total	\$ 4,408,070.00	\$ 4,378,413.00	\$ 29,657.00

For Council Action on January 10, 2017

Eaton reported on the Public Works Committee. Harrell asked how much the utility bill for Snider was before the adjustment. Tawney stated it was \$1585.00. He stated that as soon as he walked in the door of the home he could hear the leak. He contacted Snider's guardian and she found someone to fix the leak. The owner had no idea.

Harrell stated that she thought a few years ago, there had been some roof work completed. Wilson stated that there was plans to repair the roof but Council re-appropriated the funds to do the study for the Community Center and replaced the steam heat system and steam line under the floor. He stated that the building was constructed in 1938 and the roof was last covered in 1992 and cost \$32,800. The older material used was 24 feet wide now its 20 feet. He felt it was a better system. Harrell mentioned that the auditorium had been leaking recently. Wilson stated that the leak was against a vertical wall and repairs had been made to the flashing. He plans to get the company that replaces the roof to check the repaired area as well.

Williams made a motion to accept and approve a bid from Miller Roofing Inc. for Roof Area #2 and #3 for \$20,000 and authorize Town Manager to sign the contract. Eaton seconded the motion. Voting Yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Mayor Dickerson stated that he would like Harless and Hazelwood to work with Journell and Clark on the Farmers Market Sub-Committee.

Council discussed the proposed Rural Development UV & Sewer Project. Hartley asked Tawney if he had any thought or had he considered the County doing any of this work. He felt they might be able to do it cheaper. Tawney asked if the County did the work did we still put out the RFP. Hartley suggested Tawney get a cost estimate from the County. Meredith spoke with Robert Hilt recently. He had a few questions on the paperwork that had been filed and the milestones we needed to meet and at what point the town would be obligated to the financing. Hilt informed him that at this point the town is not obligated. Meredith stated that Hilt wanted to meet next week about the Letter of Conditions and better explain the process going forward. He stated that at next month's Council meeting Anderson and Associates plans to present a needs assessment on the lines proposed for replacement. Ballard asked if the Letter of Conditions would require Council approval. Hartley stated he would review the documentation. In our past experiences, Rural Development is very flexible to work with. He will get a better

understanding of exactly when the town is obligated to move forward. Ballard recommends Hartley review all documentation before we lock in on anything.

Hartley stated that Council preferred to discuss the Treasurer Appointment in Executive Session.

Mayor Dickerson stated that Meredith had prepared the Budget Calendar for FY2018 and asked if Council had any questions. Williams made a motion to approve the upcoming Budget Calendar for FY2018. Clark seconded the motion. Voting Yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Clark wanted to discuss the Macy parking situation. She along with Ballard, Eaton and Journell had attended the last School Board meeting to express Council concerns. Clark stated that Eaton was the spokesperson on behalf of Council and expressed Council safety concerns. She stated the School Board told the town to write tickets and enforce the laws. She briefed Council on the parking lot the county will be building at Macy to help with the problem. Clark is not convinced the parking lot will help the situation. Chief Martin stated that he had not seen any plans. If parents utilized the new parking area they would need to enter the school to pick-up student. Clark did not hear anything positive about putting the SRO out and controlling traffic. Clark had spoken with Meredith and he agreed to reach out to Mr. White. Chief Martin has not gone out regularly. He stated that it's around 10 minutes at the max sometimes that it's backed up. Hartley stated that the other day there was 6 to 9 vehicles parked on Henson Avenue. Which makes Henson a one-way street. Journell asked about reversing it to the old method. Clark stated the school indicated it would not work. They would not allow the old method of double parking. Chief Martin stated that there was never an incident that he was aware of with double parking and using the old route.

Meredith stated that the Town and the School System had a common interest which is student safety on campus. He felt the town could work with the school board on a resolution. He stated that they currently have two roundabouts for parent pick-up. Clark stated that at the beginning of the year they tried staggering by grade level. The parents did not pay attention to that policy. Clark does not want to put our Police Department in a spot where they must write tickets. Meredith agrees on the underlying issue as to whether we have an officer available to write the tickets. Hartley asked who owned the land the parents were parking near. Wilson

stated that the corner lot was owned by a private individual. Hartley stated the right-of-way is to the pavement. Hartley asked about bus pickup. Chief Martin stated that the buses enter off Henson. Clark stated that the old way off Henson was an accident waiting to happen. Chief Martin stated that the reason for the change per White was he did not want parents there at 2:00 p.m. watching the children on the playground. Hartley asked if anyone talked to the owner about putting a gravel area along the street for parents to pull off. Wilson stated he was not sure about the location of underground utilities. Tawney stated there was a ditch where the parents are parking. Meredith suggested the times for parent pick-up be switched after the buses and use both roundabouts. Tawney stated that the school placed cones on out on Woodrum every day. He suggested moving the cones up to the circle area. Chief Martin stated that White did not want parents on campus that early. Meredith stated that he would set up a meeting with White. Chief Martin was asked to attend as well. Meredith stated that we all have a common interest in student safety.

Ballard stated that the school board made it very clear they were not willing to budge. The School Board had stated they had looked at the issue and wanted our Police Department to write tickets. Clark asked if our police wrote a ticket for improper parking would the judge throw it out or set up precedence. Hartley suggested asking the judge how he would handle the tickets. Hartley felt that giving the parents a written notice and list our concerns before ticketing anyone. Meredith felt that if the police write tickets the parents will begin to circle the block creating the traffic volume to be mobile. Meredith asked if the school mentioned where to place the traffic. Chief Martin stated that no ideas had been mentioned. Meredith stated that the school currently lets 5 vehicles in at a time to pick-up students and then all 5 leave together and the next 5 come in. Clark stated the Resource Officer is watching to make sure all doors are shut and counts 5 cars and stops them. Clark felt if White could free up another staff person to assist that could help with the flow as well. Ballard stated that in Carroll County the buses picked up students first and then the parents were allowed in. He stated his impression was that the school is not willing to entertain any of these ideas. Hartley suggest to Council to have the Town Manager work out something with White. Meredith will report back to Council on the meeting.

On a motion by Clark, seconded by Journell, passed by the following recorded vote, Mayor Dickerson, yes; Council Members Eaton, yes; Williams, yes; Ballard, yes; Harrell, yes; Journell, yes; and Clark, yes; Council went into Executive Session as permitted by Virginia Code

Section 2.2-3711(A) (1), for discussion, consideration or interviews of candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of the Town of Pearisburg. Treasurer and Council went into Executive Session as permitted by Virginia Code Section 2.2-3711(A) (7), for consultation with legal counsel, and the briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the Town; and consultation with legal counsel employed or retained by the Town regarding specific legal matters requiring the provision of the legal advice by such counsel; re: PSA.

On a motion by Williams, seconded by Ballard, passed by the following recorded vote, Mayor Dickerson, yes; Council Members Eaton, yes; Williams, yes; Ballard, yes; Harrell, yes; Journell, yes; and Clark, yes; Council returned to regular session.

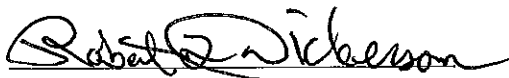
On a motion by Clark, seconded by Harrell, and passed by the following recorded vote, Mayor Dickerson, yes; Council Members Eaton, yes; Williams, yes; Ballard, yes; Harrell, yes; Journell, yes; and Clark, yes; Council certified that the subject discussed in this Executive Session was the subject identified in the motion to go into Executive Session and only that subject, and that Council discussed no other subject while in Executive Session.

Williams made a motion to appoint Town Manager Meredith as Treasurer until February 14, 2017. Ballard seconded the motion. Voting Yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

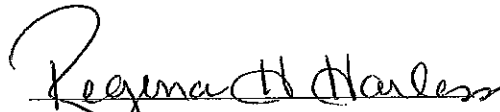
There being no further business the meeting was adjourned.

APPROVED:

ATTEST:



Mayor Robert L. Dickerson



Regina H. Harless, Town Clerk