

Pearisburg Town Council met on Tuesday, August 8, 2017 at 7:30 p.m. at the Pearisburg Municipal Building in the Council Chambers. Present for the meeting was Mayor Dickerson; Council Members Eaton, Williams, Clark, Journell and Ballard; Town Attorney Hartley; Town Manager Meredith; Town Clerk Harless; Police Chief Martin, and Town Engineer Tawney. Also present was Samantha McCroskey, Janet Psathas, Tim Psathas, Daniel H. Robertson, Lawanda Robertson and Nan Gray.

Journell made a motion that Council approve the minutes to the Regular July 11, 2017 Council Meeting. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

Mayor Dickerson opened the Public Hearing on Budget Amendment FY 2017-2018-01. Meredith stated the purpose was to amend the current budget of the town, the FY 2018 Budget. The amendment will activate a special account named RD UV/Sewer Project to process \$1,672,000 in revenue and expenditures for the completion the UV/Sewer Line Project in the Town. This would help cover engineering cost etc. He has spoken with Robert Hilt of Rural Development (RD) and the town auditor Corbin Stone and they both approved the proposed budget amendment. No comments from Council or public. Mayor Dickerson closed the Public Hearing.

Clark made a motion that Council approve and adopt Budget Amendment 2018-01. Journell seconded the motion. Voting yes: Mayor Dickerson; Council Members Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

BUDGET AMENDMENT FY 2017-2018-01

Original
DOWNTOWN GRANT

REVENUE 2017-18 BUDGET 7/31/17 REVENUE TO DATE

Revenue - June 30	\$ 300.00	\$ 300.00
Initial Deposit	\$0.00	\$0.00
CDBG Funds	\$0.00	\$0.00
Private Match	\$0.00	\$0.00
Total	\$ 300.00	\$ 300.00
EXPENDITURE		
CDBG Funds	\$0.00	\$0.00
Private Match	\$0.00	\$0.00
Refund Initial Deposit	\$0.00	\$0.00
Total	\$0.00	\$0.00
Fund Balance	\$300.00	\$300.00

Amended
RD UV/SEWER PROJECT

REVENUE 2017-2018 BUDGET 6/30/17 REVENUE TO DATE

Revenue - June 30	\$ 300.00	\$ 300.00
Transfer in from Sewer/Water Escrow	\$135,000.00	\$0.00
Loan Proceeds	\$1,537,000.00	\$0.00
	\$0.00	\$0.00
Total	\$ 1,672,300.00	\$ 300.00
EXPENDITURE		
Transfer to Sewer/Water Escrow	\$100,000.00	\$0.00
Construction	\$1,176,465.00	\$0.00
Legal and Bond Counsel Fees	\$20,442.00	
Engineering Fees:		
Basic	\$117,647.00	
Inspection	\$98,800.00	
Additional	\$6,000.00	
Project Contingency	\$117,646.00	
UV/Sewer Interest and Fees	\$35,000.00	\$0.00
Total	\$1,672,000.00	\$0.00
Fund Balance	\$300.00	\$300.00

Mayor Dickerson presented a resolution in honor of George Psathas to his family on behalf of Council.

Nan Gray of Newport addressed Council. She is affiliated with Hands across the Appalachian Trail (AT). The organization plans to join hands to protect the land and communities along the Appalachian Trail. They want to bring awareness concerning the Mountain Valley Pipeline. They are asking for permission to gather on Saturday, August 19 from 10 am until 1 pm on the front lawn of the community center. She stated that they would appreciate access to the restroom facilities. She stated the event was sponsored by numerous organizations. They have speakers lined up such as an Appalachian Trail Conservancy representative, Delegate Yost, Senator John Edwards along with other political individuals. They plan to have a very peaceful and quiet assembly. They will be holding up signs and maybe have some music. Meredith asked if there would be any amplifiers. Gray assured them it would not be loud. Gray asked if there was a limit to the number of people. Hartley stated there was no limit. He stated that they were prohibited from blocking streets and sidewalks. Ballard asked if their event was inside or out. Gray stated they planned to be outside. Meredith asked if they had organized and staged a similar event recently. Gray stated they did last year. It was named "Hands Across our Land" and was held at the Newport Community Center with about 50 people attending. Ballard asked if they foresee any opposition. Gray didn't see any opposition at the event. Ballard stated that planned opposition would be a concern from a law enforcement perspective.

Williams made a motion to approve the Assembly Permit submitted by Nan Gray to gather on the front lawn of the Community Center August 19, 2017 for Hands Across the AT. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

Samantha McCroskey addressed Council on behalf of Macy PTO. She is trying to get the community and surrounding towns involved in a 5k Color Run for the 2017-18 school year. There would be different sprayers throughout the event. It would be for all ages. She plans to contact the Pearisburg Library, Country Club and Imagination Station about participating in the event.

Eaton made a motion to approve the Parade Permit application submitted by Samantha McCroskey to hold a 5K Color Run on October 21, 2017. Ballard seconded the motion. Voting yes: Mayor Dickerson; Council Members Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

Clark wanted to recognize McCroskey for her fundraising efforts for the Fire Department and events she has held at the market this year. The event she is holding at the market in October will help support children at Macy on the Angel Tree. Hartley stated to McCroskey that her parade permit application was an excellent example of what needs to be turned in.

Clark reported on the Public Safety Committee. Volunteer firemen have made efforts toward submitting Fire Reports to the Virginia Fire Incident Reporting System (VFIRS). Eaton asked about the status of their reports. Meredith stated they have worked back to April. He stated that Chief Stump along with others are working on it. They plan to enter data back 2 years while keeping up with their current reports.

Hartley asked about the carbon monoxide in the police vehicles. Chief Martin has been testing the vehicles and following news information closely. Journell stated that the problem stems from how the police vehicles were being wired after purchase. Chief Martin spoke with his install contact. He showed him a compartment in the back that may be lifted. He stated that Ford installed a small cavity to make it accessible. They did not install anything through the manifold. Chief Martin stated that it may be regular citizens and police causing the problem. He stated that his vehicle registered between 2 and 3 and Officer Journell spiked to a 5. Meredith stated that 10 is the threshold where it is recommended to take mitigating action.

Journell reported on the Property and Recreation Committee. Eaton asked about lights at the tennis courts. Tawney stated it was the coil pack and a transformer that needed repaired. He stated that the front door, chemical door and swim team door was fabricated and installed.

Eaton reported on the Finance Committee.

The Committee recommended that Council approve the write-off of the outstanding 2011 Personal Property Taxes. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Clark and Eaton. The recommendation carried by a vote of 6 to 0.

**Town of Pearisburg
Delinquent 2011 Personal Property**

<u>NAME</u>	<u>AMOUNT</u>
Anderson Kathleen Donovan	\$ 37.51
Anderson Sabrina Ann Dean	\$ 20.91
Benson Amanda Gail	\$ 28.46
Bowles James Shannon	\$ 244.04
CHR LLC	\$ 19.93
Collegiate Carpet & Hardwood	\$ 47.84
Conley David L	\$ 13.18
Conley Robert Leslie & Dulcie Melinda	\$ 35.36
Cumbee Melissa Yvonne	\$ 25.18
Cumbee Sherri Lynn	\$ 28.79
Dalton David R	\$ 26.82
EL Ranchero #7 - EL Dorado / Alvaro Limon	\$ 257.95
Foreman Keith Stuart	\$ 77.62
Frazier Randall Ryan III	\$ 29.44
Golden Micah Alex Mordecai	\$ 15.00
Goodman Gene Terence	\$ 22.55
Griggs Justin Ryan	\$ 27.15
Groves Deborah Lynn & James Edward	\$ 24.52
Gusler Christopher Wayne	\$ 29.12
Harrell Linda Lee	\$ 25.83
Hatcher Lillian S	\$ 34.70
Holdren Laura M	\$ 20.58
Houck Kenneth L & Christy S	\$ 215.73
Huffman James Ralph & Phillips Hazel Sanders	\$ 2.81
Hypes Megan Renee & Jason Lee	\$ 90.98
Ishaq Muddassar	\$ 28.46
Jones Ashley / Southern Style	\$ 5.16
Kalweit Robert Allen	\$ 98.69
Kast Andrea Rachelle	\$ 26.16
Kempinski Denise Frances	\$ 165.08
Kinzer William Brinson III	\$ 27.47
Kirkpatrick Michael Norman	\$ 91.92
Lang Thomas Keith	\$ 81.60
Lucas Benita Jo	\$ 21.57
Lloyd Deema Lee & Daniel Wayne	\$ 47.17
Marshall James Matthew	\$ 33.39
Martin Eva Darlene	\$ 24.19
Miller Linda Gail	\$ 26.82
Morris Jennifer Nicole	\$ 33.06
Myers Christopher Corey	\$ 32.40
McCraw Joshua Craig	\$ 15.00
McKee William James & Rickie Day	\$ 40.61
Neice Richard Wayne	\$ 15.00

Nordberg Eric Kinsley	\$ 15.00
North Main Market LLC / North Main Market	\$ 562.80
Nunn Timothy Craig & Mona Marie	\$ 27.47
O'Neal Leigh Anna	\$ 37.32
Padgett William Randolph	\$ 28.79
Pearisburg Housing Opportunities LP	\$ 19.35
Perkins Anthony Walter	\$ 30.52
Peyton Matthew Shane	\$ 26.82
Pomeroy Laura Elizabeth	\$ 26.82
Prete Jason Philip	\$ 63.26
Prete Lewis Ray	\$ 9.38
Prete Lewis Ray & Tammy Lynn	\$ 153.02
Prete Lewis R	\$ 188.91
Price Sandra Paulette	\$ 15.00
Price Pauline W	\$ 94.02
Quesenberry Daniel Lee	\$ 32.82
Ratcliff William F & Kelli Jennifer	\$ 35.03
Sasser Lewis Elwood	\$ 13.13
Sears Christine A & Mitchell Leroy Melvin Jr	\$ 24.85
Shama Brenda K	\$ 26.16
Shama Said Mahmoud Mohamed	\$ 28.46
Shepherd Renee Fawntane & Roger Wesley	\$ 143.55
Snyder Lori Beth & Timothy Lee	\$ 20.92
Sprint United Mgmt Co	\$ 53.18
Stephen Jason M	\$ 2.81
Sterling Payphones LLC / Attn: Cassandra McQuirter	\$ 0.85
Stump Jimmy Dale	\$ 38.88
Suttle Paula Beatrice	\$ 48.49
Thompson Minnie Akers	\$ 28.13
Vernon Tracy Renee & Johnston Bryne Keith	\$ 21.89
Viars Michael Wayne	\$ 24.52
Wiley Mindy Lee	\$ 25.51
Williams David A	\$ 217.61
Wright Wesley Allen	\$ 66.01
White David Allen	\$ 2.45
<u>Total</u>	\$ 4,369.48

Eaton reported on the Public Works Committee. The water loss for June was 31.20%. Hartley mentioned the sales for water had dropped 460,000 gallons. He was wondering about the difference in sales from May vs. June. Tawney concurred that May was higher than June. Leaks had been found in June. Hartley asked if Tawney had been reading the PSA notes. Tawney stated that he would review them. Council appreciated the map submitted to them identifying leaks in the town. Leak Detection Survey (LDS) assisted the town in finding leaks in June.

Meredith reported on the Parks and Recreation Revitalization Subcommittee. He stated that initial reports on a portable fencing system indicate it may be a feasible option. The committee will explore all fencing options with Hurt & Proffitt. The committee discussed creating project milestones for the project. They created 3 phases which are Phase I Baseball Fields and Concession Stand; Phase II Upgrades to the Pool and Tennis Courts; and Phase III Tannery Road Site. He stated that Hurt & Proffitt staff feel they can create a cost estimate that the Town can effectively use for planning. Meredith stated that the meeting with Hurt & Proffitt went very well. Hurt & Proffitt staff strongly endorsed the splash pad option. Meredith asked for maintenance and chemical cost. He stated that Hurt & Proffitt would like to do a presentation at the regular meeting of council in September. Mayor Dickerson felt the tennis court closest to the ballfield would be a good location to install a potential splash pad.

Council discussed the Paymentus Contract. It is designed for the town to absorb user fees on utility billing. Meredith feels the contract is agreeable. Hartley mentioned that Council needed to keep in mind that you had to give 6 months' notice to get out of the contract. Ballard stated there was a 5-year renewal. Meredith stated there was a 3-year and then a 5-year renewal.

Eaton made a motion that Council accept and approve the contract with Paymentus. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

Council discussed a contract with Southern Software. Meredith stated this is the Incident Based Reporting (IBR) software for the police department. This reporting is required by the State of Virginia to receive our state funding. We received 3 offers and Southern

Software was the most competitive. Hartley asked Chief Martin if other agencies were happy with Southern Software. Chief Martin received all positive feedback regarding the software. He stated that we are currently using DaPro. Ballard asked about who would be the 10 individuals being trained. Chief Martin explained how customer support worked. Harless stated that all 7 officers would be trained as well as Lynne Hazelwood and Penny Harless as a back-up.

Williams made a motion that Council accept and approve a contract with Southern Software for Police IBR. Journell seconded the motion. Voting yes: Mayor Dickerson; Council Members Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

On a motion by Journell, seconded by Clark, passed by the following recorded vote, Mayor Dickerson, yes; Council Members Williams, yes; Eaton, yes; Ballard, yes; Harrell, absent; Journell, yes; Clark, yes; Council went into Executive Session as permitted by Virginia Code § 2.2-3711(A) (1), for discussion, consideration or interviews of candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town of Pearisburg; personnel; Virginia Code § 2.2-3711(A) (7), for consultation with legal counsel, and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the Town; and consultation with legal counsel employed or retained by the Town regarding specific legal matters requiring the provision of legal advice by such counsel; and Virginia Code § 2.2-3711 (A) (29), for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Town: contract.

On a motion by Williams, seconded by Clark, passed by the following recorded vote, Mayor Dickerson, yes; Council Members Williams, yes; Eaton, yes; Ballard, yes; Harrell, absent; Journell, yes; Clark, yes; Council returned to regular session.

On a motion by Williams, seconded by Journell, and passed by the following recorded vote, Mayor Dickerson, yes; Council Members Williams, yes; Eaton, yes; Ballard, yes; Harrell, absent; Journell, yes; Clark, yes; Council certified that the subject discussed in this Executive Session was the subject identified in the motion to go into Executive Session and only that subject, and that Council discussed no other subject while in Executive Session.

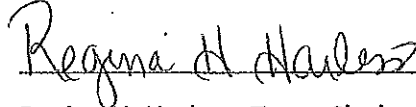
There being no further business the meeting was adjourned.

APPROVED:

ATTEST:



Mayor Robert L. Dickerson



Regina H. Harless, Town Clerk